

STRATEGIC PLAN

2023 - 2025

“TOGETHER FOR A
SAFER AND MORE
SECURE SOUTH ASIA”



**REGIONAL CENTRE FOR
STRATEGIC STUDIES**

Chapter 1

Background to the RCSS

Established in 1992, Colombo, Sri Lanka, the Regional Center for Strategic Studies (RCSS) is a regional, independent, non-profit, and non-governmental institution. It serves as a leading network and research hub for strategic and security discourse in South Asia. RCSS is the brainchild of Sri Lanka's first Professor in International Relations, Professor Shelton U. Kodikara of the University of Colombo and formerly of the University of Peradeniya. He was supported in this venture by Professor R.A. Ariyaratne, Dr. John Gunaratne, Mr. Dilip Kodikara, Dr. V.L.B. Mendis, Mr. Gamini Weerakoon, Dr. Samina Ahmed, Prof. Lok Raj Baral, Prof. P.I. Cheema, Prof. Stephen Cohen, Dr. Iftekharuzzaman, and Prof. S. D. Muni.

RCSS visions "Together for a safer and more secure South Asia". RCSS initiates, coordinates, and supports research and learning on South Asia. The mission of RCSS is "Bridging Traditional and Non – Traditional Security concerns in South Asian Region to expand strategic horizons in South Asia and beyond and to encourage analytical research focusing on regional concerns, advocating and building confidence in a strategic lens, a non – traditional security lens and also from a democracy lens". From the inception RCSS has maintained its professionalism and followed a neutral and unprejudiced approach to its research work.

Enabling the work of the RCSS in the region, the institute was initially supported by a corpus grant provided by the Ford Foundation. The founding fathers of RCSS obtained grants from numerous other leading international organizations such as Altus Global Alliance, Asia Foundation, Australia India Institute/ The University of Melbourne, Berghot Foundation for Conflict Studies, British High Commission, Centre for Global Security Research – Lawrence Livermore National Laboratory, Centre for Defence Studies, Centre on Global Counterterrorism Cooperation, Centre for Security Analysis, Consortium of Non Traditional Security Studies in Asia, Department of Foreign Affairs and International Trade-Canada, European Commission, Friedrich Ebert Stiftung-Colombo, Friedrich Naumann Stiftung, Geneva Centre for Democratic Control of Armed Forces, Global Partnership for the Prevention of Armed Conflict, Japan Foundation Asia Centre, John D and Catherine T MacArthur Foundation, John Merck Fund, Konrad Adenauer Stiftung, Nuclear Threat Initiative, Ploughshares, The Henry L. Stimson Centre, W. Alton Jones Foundation, Embassy of Switzerland, Folke Bernadotte Academy, Regional Network of Strategic Studies Centre, Rockefeller Foundation, Safer World, Sandia national Laboratories, Small Arms Survey, Swedish Peace Team Forum, The European Centre for Conflict Prevention, The International Network for the Availability of Scientific Publications, The Peacebuilding and Development Institute, United Nations Development Program, United States Institute of Peace, University of Bradford, and the University of Essex Human Rights Centre establishing a corpus fund for the organization. Today RCSS competes nationally and internationally submitting research proposals relevant to the mission of the RCSS for funding of its activities. In 2022, RCSS has been funded by GPPAC, Strategic Inspirations through the Think Tank Capacity Building

Initiative (TTCB) Project of the University of South Carolina, and the Asia Foundation Sri Lanka in the aftermath of Post COVID – 19.

Since 2003, RCSS has also been the Regional Secretariat for South Asia in the Global Partnership for the Prevention of Armed Conflict (GPPAC), a global member-led network of civil society organizations who actively engages on conflict prevention and peacebuilding across the world. RCSS conducted annual winter and summer workshops since 2004 until 2014. The Kodikara memorial oration is also a calendar event of the RCSS.

RCSS has been led by (Executive Director) academics and professionals in the field of strategic and international studies representing the South Asian region namely from Bangladesh, India, Nepal, Pakistan and Sri Lanka for the last 29 years. Scholars from Afghanistan and Maldives have also extended their contribution by participating in various events and collaborating for research projects. Their leadership and commitment together with faith on the thriving institution have contributed to make RCSS a renowned think tank in South Asia trusted by state, non-state organizations and individuals. Today, RCSS is recognized as the leading think tank in Sri Lanka, within the first ten in South Asia in Seven Categories by the ‘Global Go to Think Tank Index Report’, published by the University of Pennsylvania, USA. The highly recognized Global Go to Think Tank Index Report is compiled by The Think Tanks and Civil Societies Programme (TTCSP) of the Lauder Institute at the University of Pennsylvania. TTCSP is a globally renowned programme that conducts research on how think tanks and policy organizations contribute to influence policy discourses, and influence the opinions and policies of government institutes and civil society in general.

RCSS builds its strengths and helps create and share knowledge within and outside the region through research and publications. It publishes the output of its projects/seminars in the form of proceedings, monographs, and books. Its extensive record of research publications on various contemporary aspects of political and socio-economic issues in South Asia has contributed largely to knowledge dissemination in the region. In the based year 2022, RCSS has published three important and timely publications namely “Youth, Peace, and Security Agenda: Visual Narration”, “Conflict and Peace Building Scenario in South Asia: Reflections of Journalists”, and “Post-War Democracy Building Initiatives in Sri Lanka (2015-2019): Lessons Learned”.

The Kodikara Award was introduced by RCSS in 1996 in honour of the first Executive Director of RCSS, Prof. Shelton Kodikara. The primary objective of Kodikara Award is to sponsor and generate new knowledge on the main areas of research interest of the RCSS including policy-relevant studies. Thus far, many young scholars from across South Asia have contributed new knowledge and perspectives on research areas such as: SAARC: Relevance and Future; South Asian Economic Cooperation; South Asia and China; US Pivot to Asia: Implications for Asia-Pacific; South Asian Political Culture; The Role of Religion and National Policies.

The Kodikara Library is a sound data bank, knowledge repository and library networking centre. Currently, it has in its possession 3704 publications on numerous aspects of information for modern international studies such as Armed Conflict in South Asia, Chemical, Biological, Radiological, and Nuclear (CBRN), Civil-Military relationship, Cyber Threats, Defence, Development Security, Democracy, Demography, Disarmament, Disaster Management, Economy, Energy, Environment, Foreign Policy, Gender, Governance, Human Security, International Law, Internal Security, Maritime Security, Media, Migration, Military, Non-Traditional Security, Peace Building, Political Violence, Radicalization, Regional Cooperation, Religion, Security Sector Reform, Small Arms, Strategic Studies, and Terrorism. All publications under the Kodikara Fellowship Awards can be accessed through the RCSS DigitalLibrary.

Figure 1.1: Strategic Plan – Regional Center for Strategic Studies



Governance

Annual General Meetings and Extraordinary General Meetings:

The Annual General Meeting is held once a year and Extraordinary General Meetings are held under the special provisions of the Companies Act.

Since its inception, RCSS has conducted the AGMs every year and the last was held in the year 2022.

International Research Committee (IRC)

The International Research Committee of the RCSS provides policy inputs on research, collaboration, networking and substantive programmes which are implemented by the Centre. The IRC will consist of no more than sixteen (16) members. As far as possible regional balance will be maintained in the membership. Equitable gender representation will be ensured with neither gender having less than one-third (1/3rd) representation at any one time. Members will be proposed by the ED in consultation with IRC and consent and approval of the BoD.

Members of the IRC since December 2022

- Professor Sanjay Chaturvedi (India)
- Professor S.I Keethaponchalan (USA)
- Professor Maneesha Wanasinghe Pasqual (Sri Lanka)
- Professor Sharad K. Soni (India)
- Dr. David Brewster (Australia)
- Ms. Saloni Singh (Nepal)
- Ms. Nilanthi Samaranayake (USA)
- Professor Tatsuo Yamani (Japan)
- Rasul Rais (Pakistan)

Executive Director

The Executive Director of the Centre will be a South Asian national appointed under terms and conditions to be determined by the Board of Directors in consultation with the IRC. The Executive Director will be a male/female less than 60 years under the immediate financial position, rules and following the shop and office act of 1954. The term of office of the Executive Director is for a fixed period of three (03) years.

The Executive Director is responsible for planning, designing and implementation of all RCSS activities in conformity with the policy directives of the IRC. She/he is also responsible for fund-raising and management of the Centre's funds. The Executive Director will fulfill his/her responsibilities with the approval of the Board of Directors and in periodic consultation with the IRC and with the support of the RCSS staff members.

RCSS Staff

Appointments

The Board of Directors is the appointing authority of the officials and staff of the Centre. The Executive Director will be appointed by the Board of Directors on the basis of recommendations made by a Selection Committee. The members of the Selection Committee will be appointed by the Board of Directors in the consultation with the IRC. On the matters of the appointment to other positions in the RCSS as well as overall organized structure, the IRC may also make appropriate recommendations, to which the Board Directors will give full consideration.

Rules and Regulations

RCSS staff are employed under the Shop and Office Act Sri Lanka (1954) and all its amendments. Therefore, leave, attendance and disciplinary matters are dealt according to the act. The retirement age for the staff at 58. As all these positions are on assignment basis (as of now), all employees are engaged at RCSS on contract basis. The only exemption is the office assistant.

Office Hours

This will be governed by the Shop and Office Employees Act. Working hours at present are from 8.30a.m. to 4.30 p.m., Monday to Friday.

If the staff of the Centre have appointments, meetings, seminars/workshop, outside office hours they shall inform the Executive Director and upon his/her approval, lieu leave will be granted. In the interest of facilitating each other's' work all staff members at the Centre are expected to work during regular office hours and if necessary ED determines the work outside normal office hours. The Staff members and their designations in the base year 2022 were as follows;

Staff Members

- Professor Nayani Melegoda – Executive Director
- Ms. Nimmi Jayathilake – Programme Officer
- Ms. Shavini De Silva – Programme Officer
- Mr. Prassana Nissanka – Finance Officer
- Ms. Amali Bamunusinghe – Administrative Officer
- Ms. Harini Weerasinghe – Intern
- Ms. Kanishka Kodithuwakku – Intern
- Mr. H.I. Silva – Transport Assistant
- Mr. P. Mahendran – Office Assistant

Interns

On a need basis, opportunities will be given to undergraduates of Universities to intern at RCSS. RCSS is gender neutral in its recruitments.

RCSS Membership

The Membership of the RCSS is approved by the Board of Directors and the members' rights are stipulated in the Memorandum and Articles of Association of the RCSS under the Companies Act No 17 of 1982. RCSS membership is limited to 50.

Chapter 2

Research

The Regional Centre for Strategic Studies is a think tank that conducts its research on issues relating to strategic issues in South Asia and the Indian Ocean. Research is navigated from broad regional perspective while closely working with many state and non-state level stakeholders in the South Asian region and beyond. The main highlights of research are focused on South Asia which is viewed from a strategic lens, Indian Ocean resources, digital connectivity, and as a zone of peace: from a non-traditional security lens, human security, environmental and climate change issues: from the lens of democracy, good governance and peacebuilding. In its current context, the think tank focus remains on youth, gender equality, peace, rule of law, environmental governance, climate security and change.

Since its inception, RCSS has produced a series of publications, both independently and collaboratively with other national and international organizations. RCSS has produced various types of publications such as research publications, RCSS policy studies, occasional papers, journals and articles.

One of the most recent publications published by the Regional Centre for Strategic studies was study on “Post-war Democracy Building Initiatives in Sri Lanka (2015-2019) which was funded by the TTCBI of the University of South Carolina Rule of Law Collaborative.

A total of 3777 research-based publication has been produced by RCSS.

Activity Plan – Research

Sector: Research									
Sub Sector: South Asia Network for Global Understanding									
Thrust Area: Regional Cooperation									
Activities	Duration (years)	Unit of Measure	Status of Base Year (2022)	Annual Targets			Data Source	Total budget	Responsibilities
				2023	2024	2025			
Outcome R1									
Outcome R2									
Activity									
Youth and Climate Change (knowledge-based products)	1	6	0	7	0	0	GPPAC	1750	GPPAC- SA
Democracy Initiatives	1	1	1	1	0	0	Strategic Inspirations	Fully Funded By TTCB	RCSS

Chapter 3

Networking

RCSS has been the South Asian Regional Secretariat for the Global Partnership for the Prevention of Armed Conflict (GPPAC) since its inception in 2004. GPPAC, which is based in The Hague, The Netherlands, is a global network led by civil society organizations actively working to prevent violent conflict and build more peaceful societies. The network consists of 15 regional networks around the world, with priorities and agendas specific to their environment. RCSS facilitates national and regional level GPPAC activities in the South Asian Region. As of 2022, the RCSS along with the members of the South Asian region has gone to greater lengths in incorporating gender and youth aspects into conflict prevention and peace-building initiatives. This has been made possible with the establishment and rising prominence of gender-centered organizations and youth groups. The importance of the youth and their role in shaping societies for the future has indeed been recognized in South Asia, especially in post-conflict scenarios. As such, governments and organizations have taken youth and youth organizations into greater consideration and have been implementing new initiatives to further promote the role of youth in peace-building activities. Our members continue to work and target youth and women with their work involving them in conflict resolution and peace building processes.

The South Asia membership network consists of the Regional Centre for Strategic Studies (The Regional secretariat of GPPAC-SA), Association of War Affected Women (AWAW), Centre for Policy Alternatives (CPA), National Peace Council (NPC), Viluthu Centre for Human Resource Development and Women and Media Collective from Sri Lanka. Afghanistan Justice organization (AJO), National Centre for Policy Research, Garwharshad Institute of Higher Education (GIHE) from Afghanistan, Bangladesh Enterprise Institute (BEI) from Bangladesh, Women in Security, Conflict Management and Peace (WISCOMP), National Institute of Advanced Studies (NIAS) and Calcutta Research Group from India, Maldivian Democratic Network (MDN) from The Maldives, Centre for South Asia Studies (CSAS) and Didi Bahini from Nepal and ASR Resource Centre/ Institute of Women's Studies and Program on Peace Studies and Conflict Resolution (PPSCR) from Pakistan.

In 2021, the TTCBI of the University of South Carolina Rule of Law Collaborative partnered with the RCSS, Sri Lanka to conduct a project-based research on Post-war Democracy Building Initiatives in Sri Lanka 2015-2019: Lessons learned. The project was followed by the publication of the research project book and a series workshops and advocacy meetings which were successfully conducted.

In 2022, The Asia Foundation partnered with the Regional Centre for Strategic Studies to provide a series of advocacy meetings for women empowerment in SMEs, Governance, Education and Health.

In addition, RCSS has Partnered with international, regional and local institutions to carry out its numerous projects, programmes and activities. The organizations are Altus Global Alliance, Asia Foundation, Australia India Institute/The University of Melbourne, Berghot Foundation For Conflict Studies, British High Commission, Centre for Global Security Research- Lawrence Livermore National Laboratory, Centre for Defense Studies, Centre on Global Counterterrorism Cooperation (CGCC), Centre for Security Analysis, Consortium of Non Traditional Security Studies in Asia (NTS Asia), Department of Foreign Affairs and International Trade- Canada (DFAIT), European Commission, Ford Foundation, Friedrich Ebert Stiftung , Geneva Centre for the Democratic Control of Armed Forces (DCAF), Japan Foundation Asia Centre, John and Catherine Macarthur Foundation, John Merck Fund, Konrad Adenauers Stiftung, Nuclear Threat Initiative, Ploughshares, The Henry L Stimson Centre and the W. Alton Jones Foundation

Activity Plan - Networking

Sector: Networking										
Sub Sector: South Asia Network for Global Understanding										
Thrust Area: Regional Cooperation										
Activities	Duration (years)	Unit of Measure	Status of Base Year (2022)	Annual Targets			Data Source	Total budget	Responsibilitie	-5
				2023	2024	2025				
Outcome N1										
Outcome F2										
Activity										
1. Overall coordination and administration of Regional Secretariat to ensure GPPAC Network of South Asia	1 year	12 months	0	12	0	0	GPPAC	GPPAC Annual Contribution to the Secretariat 6500 * 3	RCSS	
2. Country Activities on Climate Change and Gender	1 year	6	0	6	0	0	GPPAC	€ 3500	RCSS and GPPAC-SA RSG	

3. Country activities on Gender and Youth and Climate Change	1 year	6	0	6	0	0	GPPAC	1750	GPPAC-SA
4. RSG Meeting in Colombo, Sri Lanka	1	1	1	1	0	0	GPPAC	11,500	RSG RCSS
5. COSATT Conference in Colombo, Sri Lanka	3 days	3 days	0	1	0	0	COSATT	Fully Funded by COSATT	COSATT and RCSS
6. TTCB, Rule of Law Collaborative, South Carolina and Strategic Inspirations Limited								Grant Pending	RCSS
7. Sea of Sri Lanka Conference								SPGT Grant pending	RCSS

Chapter 4

Advocacy and Training

The RCSS has been disseminating various advocacy meetings and training programs since early days of its establishment. It has taken initiatives to promote advocacy through conferences, discussion forums, seminars and webinars (since the dawn of the pandemic), dialogues, public lectures series, workshops and meetings. Advocacy and training have enabled constructive dialogue for various interest groups to identify sustainable solutions and impact policy-decisions through Track I, II, and III.

To be completed

Activity Plan – Advocacy and Training

Sector: Advocacy and Training									
Sub Sector: South Asia, Regional Cooperation and Beyond									
Thrust Area : Track 3, 2, 1									
Activities	Duration (years)	Unit of Measure	Status of Base Year (2022)	Annual Targets			Data Source	Total budget	Responsibilities
				2023	2024	2025			
Outcome A1 Advocacy for better and safer South Asia A2 Advocacy on South Asia internationally									
Outcome T1 Training on themes of RCSS mandate for Track 3,2 and 1									
Activity									
Advocacy funded by GPPAC Civic Space and Democracy in South Asia	2022 (1 year)	5	1 Colombo meeting conducted (Track 2)	5	6	8	GPPAC	25,000 Euros (per year)	RCSS and GPPAC-SA RSG

Advocacy Meetings for Empowerment of Women in Higher Education, Health, Governance, and Small and Medium Enterprises on Sustainable Development Goals (SDGs)	06 months		04 advocacy meetings were conducted (Track 3)	5	5	5	Asia Foundation and grant application submitted to Grantconnect-Australia	LKR 600,000 +to be obtained in competition Amount??	RCSS
Training on Democracy Initiatives in Sri Lanka	1 year (2022)	6	6 training workshops and 1 advocacy	6	6	6	Strategic Inspirations Limited, Sri Lanka		RCSS and TTCB, Rule of Law Collaborative, South Carolina
Training on Indian Ocean Governance	2 years (2023-2025)		0	2	6	6	Strategic Grant Policy administration application submitted to the Ministry of Defense, Australia	AUS \$290,000 (pending decision)	RCSS
Youth in Climate action	1 year (2023-2024)		0	4	3		Grant application submitted to the Commonwealth Secretariat	GBR (14,000) (pending decision)	RCSS

Chapter 5

Finance

Finance

RCSS is a non-profit making organization. The Finance division is headed by is incomplete??. The FD is responsible for monthly remunerations to the RCSS staff as per the payment calendar. The rentals of the office premises, utilities and other payments for the staff and work-related payments are also disbursed in the same manner. The ED shall submit all proposals to the finance division for its clearance before submitting same to any donor agencies. Once grants are credited to RCSS accounts, it is the responsibility of the FD to authorize and facilitate finances within the existing rules and regulations. All payments for the month should be approved by the BOD at its monthly meetings. All accounts should be audited by the auditor/s appointed by RCSS and the FD presents such authorizations and financial accounts at the AGM.

Finance

FD is also responsible to be compliant in respect of statutory payments, such as EPF, ETF and tax payments (APIT and Annual tax payments) as well as to maintain healthy reserves for the sustainability and continuity of the RCSS work. This involves the management of RCSS reserves, cash, investments and reinvestments.

Activity Plan - Finance

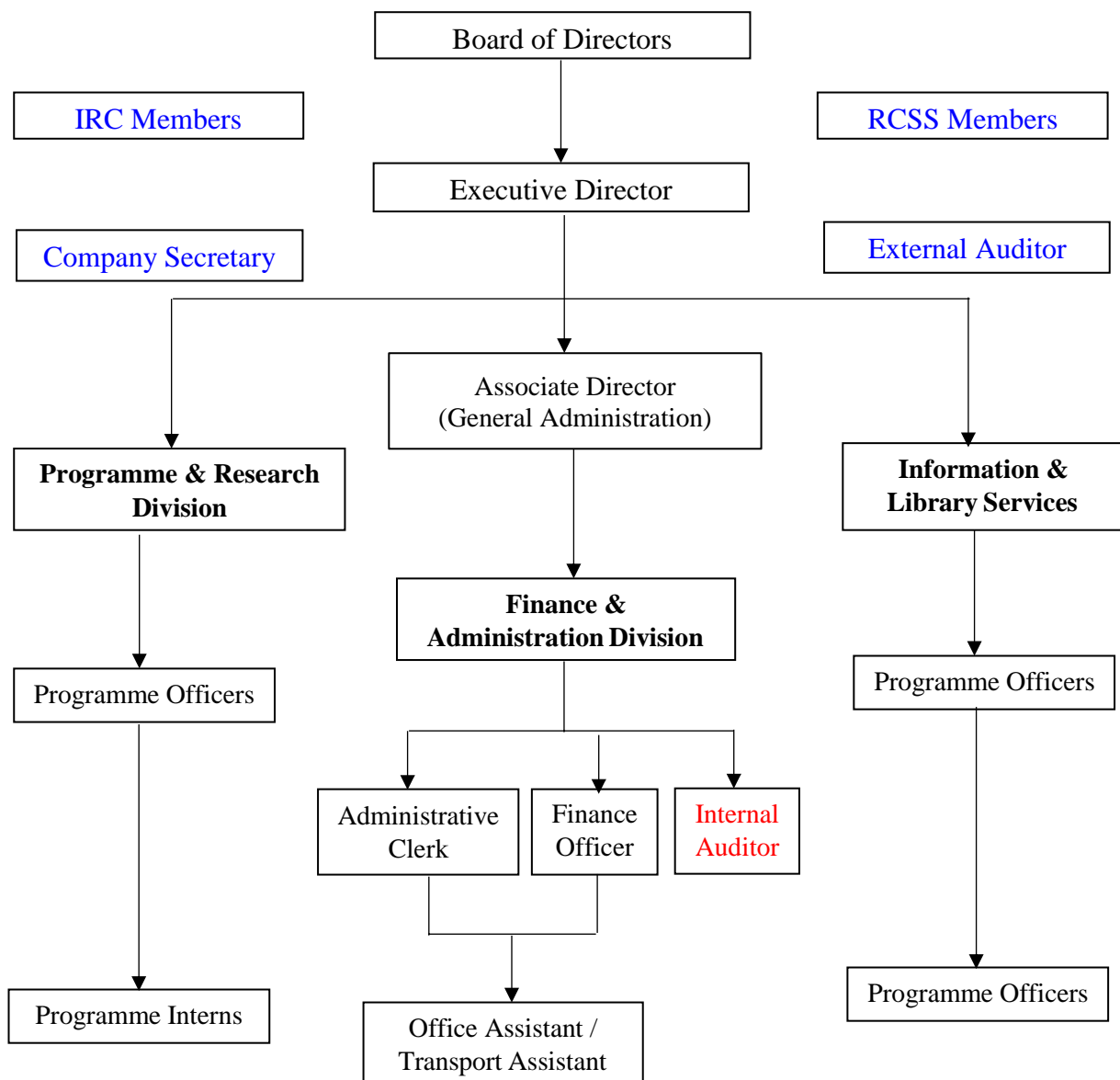
Sector: Finance									
Sub Sector Funding of RCSS									
Thrust Area 1: Securing Project Funding									
Activities	Duration	Unit of Measure	Status of Base Year (2022)	Annual Targets in USD			Data Source	Total budget	Respon
				2022	2023	2024			
Outcome F1 Improve Financial Sustainability									
Outcome F2 Mangle RCSS funds on a “least cost” basis and as a non-profit organization									
Activity									
F1.1 Seek short- term projects funding F1.2 Apply for long term project funding	3 years			\$30,000.	\$35,000.	\$50,000.	Proposals Submitted in 2022	\$150,000.	ED
F 1. 3 Ongoing - Funds Secured GPPAC	3 years	EURO	€ 25,000/-	€ 25,000.	€ 28,000.	€ 30,000.	Proposals Submitted in 2022 for 2023	€ 83,000.	ED / PO1
F 2.1 Management of Investment Portfolios (Additions) F 2. 2 Secure funds for Kodikara Fellowship Grant F 2.3 Conducting of Summer/Winter workshops	3 years	LKR US\$ AU\$ US\$	\$ 410,652/- \$ 27,500/- \$ 118,901/- 3,000/-	\$ 25,675. \$ 7,000. \$ 3,000. \$ 3,000.	\$ 30,140. \$ 7,000. \$ 3,500. \$ 3,000.	\$ 31,100. \$ 7,000. \$ 5,000. \$ 3,000.	S/A In LKR GPPAC US\$ Proj. Savings To be raised	\$ 86,915. \$ 21,000. \$ 11,500. \$ 9,000.	FO FO FO ED
F 3.1 Staff Cost F 3.2 Administrative Cost (Office maintenance)		LKR LKR	\$ 26,613. \$ 12,500.	\$ 31,263. \$ 14,700.	\$ 34,972. \$ 14,800.	\$ 37,220. \$ 15,200.			

Chapter 6

Administration

Executive Director is in charge of administration of RCSS overall. To support in the administration of RCSS, Currently Administrative officer is responsible for records keeping for accountability, transparency and posterity of RCSS. For this, regular leave records of staff, on time contract renewal of the staff, filing system for RCSS are maintained. In addition, organizing monthly BoD meetings, ensuring minutes of the meetings are circulated on time, assist in organizing the AGM RCSS. In addition, arrange local hospitality for the visitors, overall maintenance of the premises, and in general carrying the instructions of the ED for day to day running of the RCSS. The Finance Officer and the role of finance section is detailed in Chapter 5.

REGIONAL CENTRE FOR STRATEGIC STUDIES ORGANISATION CHART



Educational Qualifications and Age limit of the Executive Director

The ED should be a person with Ph.D/MPhil with a proven track record of research, grant funding and administration. Preferably below the age of 60 at the time of recruitment.

Terms Of Reference (TOR for ED)

To be able to administer the day-to-day work of the RCSS including staff matters, maintenance and finances

To be able to secure funds by submitting grant applications compulsorily for the below mentioned annual grants

- (i) Commonwealth grant (UK)
- (ii) Whatworks (UK)
- (iii) Asia Foundation (Sri Lanka)
- (iv) Strategic Policy Grants Program (Ministry of Defense, Australia)
- (v) Fulbright Alumni Grant (USA by finding two local Fulbright alumni in Sri Lanka)

To be able to secure funds at least more than 5% in the year following recruitment, in the second year and third year of employment around 10% more than the first year of employment.

Associate Director – General Administration

Educational Qualifications and Age limit

- AD will be a degree holder preferably with a Master degree. Age should be at the time recruitment below 45 years.
- Associate Director is in charge of ensuring the records keeping, records management, staff file and contract update maintenance in addition to overall supervision of staff.
- Maintaining of Stationary Stores of the RCSS is also the responsibility of the AD.

Finance Officer

Educational Qualifications and Age limit

- Manage the Corpus and the Matching fund of the Centre; which includes keeping a summary of the investments, liaising with the financial institutions, obtaining market interest rates, obtaining BOD approval for reinvestments, Board Resolutions whenever necessary & safekeeping of investment certificates.
- Handle payments, reimbursements, foreign exchange transfers, transfers from savings account.
- Handling all the receipts including banking of cash and cheques.
- Maintain/update payment voucher files, accounting files and fixed assets inventory.
- Control of Petty Cash Float including filing & maintenance of petty cash vouchers.
- Prepare monthly payroll computations, which include PAYE tax, Employees Provident Fund, Employees Trust Fund and any other statutory payments.
- Handle Project payments in accordance to the project budgets.
- Maintain the books of accounts and subsidiary records.

Administrative Clerk

Educational Qualifications and Age limit

- Should be an A/L qualified preferably with NITA on HRM training with at least 5 years of experience and below the age of 40 at the time of recruitment. Good communication and writing ability in English is required.
- To set up meetings both onsite and online via zoom
- To maintain minutes of meetings and the minute book
- To coordinate work of the Annual General Meeting
- To file staff leave applications and maintain leave book
- To ensure cleanliness of the premises
- The first contact point of complaining to authorities of any theft at RCSS

Programme Officer 1

Education Qualifications and Age Limit

- Preferably with a Master degree in Social Sciences, with IT skills including micro soft office skills (ie. SPSS), Good writing and communication skills in English Language is a must and should be below the age of 40 at the time of recruitment.
- To carry out allocated work by ED in meeting up with deadlines
- Ensure grant proposals work allocated by ED is executed
- Specifically assigned task to the Regional Liaison Officer of GPPAC-SA to take responsibility for GPPAC-SA work for the calendar year.
- Any other task assigned by ED arising from necessity in arranging advocacy meetings, training workshops, networks are to be met.

Programme Officer 2

Education Qualifications and Age Limit

- Preferably with a Master degree in Social Sciences, with IT skills including micro soft office skills (ie. SPSS), Good writing and communication skills in English Language is a must and should be below the age of 40 at the time of recruitment.
- To carry out allocated work by ED in meeting up with deadlines
- Ensure grant proposals work allocated by ED is executed.
- Any other task assigned by ED arising from necessity in arranging advocacy meetings, training workshops, networks are to be met.



REGIONAL CENTRE FOR STRATEGIC STUDIES

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