



Programme Officer – Vacancies (02 Positions)



The Regional Centre for Strategic Studies (RCSS) is a regional, independent, non-profit, and non-governmental institution based in Colombo.

During the last 27 years, RCSS emerged as the foremost regional hub for research, dialogue, policy advocacy and think tank connectivity in South Asia.

‘Global Think Tank Index’ has ranked RCSS within the top 10 in South Asia for three consecutive years.

Why should you apply to join RCSS Programme Team?

- You will be mentored by a team of internationally reputed Sri Lankan and regional scholars.
- You will get an opportunity to hone your research skills and organizational capacities in an ideal working environment.
- You will develop region-wide connections with Strategic Studies Communities in South Asia and beyond.
- You will be able to contribute to the national and regional discourses on key regional and international strategic issues.
- You will draw monthly salary of Rs. 50,000 plus Rs. 12,000 transport allowance.



As a Programme Officer, you are expected to:

- ✓ Work independently to meet multiple deadlines in planning, organizing and monitoring programmes
- ✓ Write programme proposals and look out for funding opportunities
- ✓ Be able to work within a web-based environment and use social media
- ✓ Liaise closely with international agencies and scholars
- ✓ Have good interpersonal skills and a high team-work spirit

Requirements for RCSS Programme Officers:

- ✓ ***Education:*** Good first degree (First or Second) and a Masters degree.
- ✓ ***Work Experience:*** At least two-year research or programme management experience.
- ✓ ***Skills:*** Proficiency in MS Office environment, especially in MS Word, Excel and Power Point.
- ✓ ***Language:*** Full professional proficiency in reading, writing and speaking English.

Interested Candidates are invited to apply with a letter of interest and a detailed resume with the names and contact details of two non-related referees.

Please send all applications to rcss@rcss.org

Deadline for Applications: 15th October, 2020